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## **Annual Report for Head Start Requirements & Standards**

*Available to the public, published annually*



HOPES Community Action Partnership, Incorporated

*2022 - 2023 Program Year*

*In accordance with Head Start Act, Sec. 644. [42 U.S.C. 9839] Administrative Requirements and Standards.  
<<https://eclkc.ohs.acf.hhs.gov/policy/head-start-act/sec-644-administrative-requirements-standards>>*

2022-2023 Early Childhood Enrollment Funded Levels

Hoboken	Early Head Start (EHS) - Infant/Toddlers	Preschool	
		Head Start (HS)	State Funded (SF)
Funded Enrollment	64	60	330
Actual Enrollment	76	75	253
Average Monthly (as % Funded Enrollment)	96.90%	115.00%	73.60%
Percentage of Eligible Children Served	95.00%	96.00%	N/A

  

Plainfield	Early Head Start (EHS) - Infant/Toddlers	Preschool	
		Head Start (HS)	State Funded (SF)
Funded Enrollment	104	270	105
Actual Enrollment	103	235	101
Average Monthly (as % Funded Enrollment)	77.90%	78.00%	87.60%
Percentage of Eligible Children Served	95.00%	94.00%	N/A

  

Somerset	Early Head Start (EHS) - Infant/Toddlers	Preschool	
		Head Start (HS)	State Funded (SF)
Funded Enrollment	122	142	60
Actual Enrollment	124	125	59
Average Monthly (as % Funded Enrollment)	83.60%	80.30%	93.30%
Percentage of Eligible Children Served	98.00%	98.00%	13

AT A GLANCE		
Enrollment	Funded	Actual
<i>Infants/Toddlers (EHS)*</i>	290	303
<i>Preschool Children (HS)</i>	472	435
<i>Preschool Children (SF)</i>	495	413
<b>Total Children (EHS, HS, SF)</b>	1257	1151
<b>Expectant Women</b>	N/A	13

HOPES CAP, Inc. in Hoboken is accredited by the National Association for the Education of Young Children (NAEYC) Academy of Early Childhood Programs since 2006. ([www.naeyc.org/accreditation](http://www.naeyc.org/accreditation))



Above information covers these HS Administrative Requirements and Standards:

(C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.

### Parent Involvement Activities

Hoboken	EHS	HS	SF
Total Number of Families Served	69	72	247
Number of Families Receiving Resources or Referral	63	68	203
Number of Families Participating in Goal Setting	9	11	N/A
Plainfield	EHS	HS	SF
Total Number of Families Served	85	222	99
Number of Families Receiving Resources or Referral	82	218	88
Number of Families Participating in Goal Setting	62	160	N/A
Somerset	EHS	HS	SF
Total Number of Families Served	107	121	55
Number of Families Receiving Resources or Referral	101	117	42
Number of Families Participating in Goal Setting	49	40	N/A

(F) Information about parent involvement activities.

*\*Family Partnership Agreements are not a requirement for State-funded. Hoboken BOE (Board of Education) does not require us to do them, whereas, Plainfield OEC (Office of Early Childhood) requires it.*

### Immunizations, Screenings, and Dental Care

	Infants/Toddlers - Early Head Start				Preschool Children							
	Hoboken	Plainfield	Somerset	Total	Hoboken		Plainfield		Somerset		Total	
					HS Only	HS & SF	HS Only	HS & SF	HS Only	HS & SF	HS Only	HS & SF
EPSDT*	60.9%	56.7%	55.7%	57.2%	115.0%	17.7%	78.5%	56.5%	74.6%	52.5%	82.0%	40.0%
Immunizations	112.5%	88.5%	95.1%	96.6%	120.0%	18.5%	94.8%	68.3%	87.3%	61.4%	95.8%	46.7%
Dental Care	37.5%	32.7%	34.4%	34.5%	90.0%	13.8%	72.6%	52.3%	64.8%	45.5%	72.5%	35.4%
<i>*Early and Periodic Screening Diagnosis and Treatment; please note that due to the COVID pandemic these percentages are lower than normal.</i>												

*Note: All percentages are calculated per funded enrollment (pg 2), therefore some percentages are over 100% when actual enrollment is larger than funded enrollment. Hoboken & Plainfield Preschool have two funding sources Head Start (HS) & State Funded (SF). Note: only HS funds medical and dental support, and medical and dental for SF preschoolers is covered through other unrestricted funds.*

Above information covers this HS Administrative Requirements and Standards: The percentage of enrolled children that received medical and dental exams.

### Nutrition

- > All families complete a nutrition survey upon enrollment into the program, and the results are used in menu and activity planning.
- > All classrooms give monthly feedback on menu.
- > A Nutrition Consultant worked with families of children whose hemoglobin levels showed deficiencies, or lead levels were high, as well as picky eaters or children with other health concerns.

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The **SCHOOL READINESS PLAN** aligns with the Head Start Child Development and Early Learning Framework and NJ State Standards for Children Birth to Five. The plan includes Dual Language Learners and Children with Disabilities.

**COR ADVANTAGE** - COR Advantage Continuum scale is 0 to 8, and is based on child's developmental and ability level appropriate to their age (for example a toddler at age 2, should score a 2 on the COR Advantage). HOPES utilizes the COR Advantage scale from 0-5 to measure the developmental needs of infants/toddlers (age 0-3) and preschool-age children (age 3-5).

**TEACHING STRATEGIES GOLD** - scale based on mean data for Hoboken Preschool. Teaching Strategies Gold is an observational system based on objectives for development and learning that serve as predictors of school success.

HOBOKEN	Early Head Start (EHS) Scaled 0-5			Preschool / Head Start based on means			
COR Advantage	Fall	Spring	Gains	T.S. Gold	Fall	Spring	Gains
Language and Literacy	1.68	2.07	0.39	Language	72	86	14
Cognition and General Knowledge	1.37	1.92	<b>0.55</b>	Cognition	66	85	<b>19</b>
Approaches to Learning	1.65	2.10	0.45	Literacy	67	81	14
Physical Well Being	1.94	2.34	0.40	Physical	71	88	17
Social and Emotional	1.61	2.15	0.54	Social / Emotional	69	82	13

PLAINFIELD	Early Head Start (EHS) Scaled 0-5			Preschool / Head Start (HS) Scaled 0-5		
COR Advantage	Fall	Spring	Gains	Fall	Spring	Gains
Language and Literacy	1.51	1.81	0.30	2.47	4.18	<b>1.71</b>
Cognition and General Knowledge	1.42	1.73	<b>0.31</b>	2.69	4.18	1.49
Approaches to Learning	1.55	1.83	0.28	2.50	4.12	1.62
Physical Well Being	1.71	1.92	0.21	2.79	4.17	1.38
Social and Emotional	1.63	1.83	0.20	2.49	4.13	1.64

SOMERSET	Early Head Start (EHS) Scaled 0-5			Preschool / Head Start (HS) Scaled 0-5		
COR Advantage	Fall	Spring	Gains	Fall	Spring	Gains
Language and Literacy	1.34	2.22	0.88	2.78	4.03	1.25
Cognition and General Knowledge	1.30	2.22	0.92	2.64	3.96	1.32
Approaches to Learning	1.40	2.32	0.92	2.78	4.18	1.40
Physical Well Being	1.60	2.50	0.90	2.95	4.37	<b>1.42</b>
Social and Emotional	1.34	2.30	<b>0.96</b>	2.88	4.10	1.22

The School Readiness Plan was developed and is updated in active and ongoing consultation with parents participating in the program and members of the program administration team. In addition, HOPES offers resources and monthly workshops to help parents be their child's first teacher.

Above information covers this HS Administrative Requirements and Standards:

(G) The agency's efforts to prepare children for kindergarten.

FISCAL YEAR 4/1/2022 - 3/31/2023

REVENUES & SUPPORT	\$
GOVERNMENT GRANTS	\$ 24,572,906
CONTRIBUTIONS AND OTHER GRANTS	\$ 184,320
PROGRAM FEES (BEFORE & AFTER CARE)	\$ 375,843
OTHER INCOME	\$ 3,245,037
<b>TOTAL REVENUES &amp; SUPPORT</b>	<b>\$ 28,378,106</b>

FEDERAL AWARD OR STATE FINANCIAL ASSISTANCE	FUNDING EXPENDITURES
US DHHS - Head Start (Hoboken/Plainfield/Somerset)	\$ 11,311,758
NJ Dept of Education - Universal Pre-K (Hoboken School District)	\$ 5,502,000
NJ Dept of Education - Universal Pre-K (Plainfield Public Schools)	\$ 4,159,834
USDA - Child & Adult Care Food Program (CACFP)	\$ 999,403
NJ Dept of Education - Universal Pre-K (Manville Public Schools)	\$ 652,392
NJ DCA - Community Services Block Grant (CSBG)	\$ 228,332
NJ DCA - Financial Empowerment Pilot Program	\$ 214,267
NJ DCA - Special Program for the Aging	\$ 209,286
US DHHS - Children's Health Insurance Program (CHIP)	\$ 213,737
NJ Dept of Education - Universal Pre-K (Franklin Public Schools)	\$ 177,801
US DHHS - Head Start (COVID-19/Summer Program)	\$ 164,123
US HUD - Resident Opportunities and Supportive Services (ROSS)	\$ 155,496
NJ DCA - Low Income Home Energy Assistance Program	\$ 134,908
NJ Dept of Health - Health Equity Response to COVID-19	\$ 121,539
NJ Dept Banking and Insurance	\$ 99,288
US DHHS - National Council on Aging	\$ 60,000
US Dept of Treasury - IRS Volunteer Income Tax Assistance	\$ 32,883
US HUD Community Development Block Grant (CDBG)	\$ 30,802
NJ Dept of Labor and Workforce Development	\$ 28,907
US Dept of Homeland Security - Emergency Food and Shelter	\$ 20,400
NJ DCA - Universal Service Fund	\$ 15,092
	<b>\$ 24,532,248</b>

FUNCTIONAL EXPENSES	\$
PERSONNEL, TAXES & FRINGE	\$ 18,808,226
OCCUPANCY COSTS	\$ 4,704,825
SUPPLIES	\$ 1,812,836
OTHER	\$ 1,720,967
NUTRITION/FOOD	\$ 1,073,261
<b>TOTAL EXPENSES</b>	<b>\$ 28,120,115</b>
<i>HOPES CAP, Inc. administrative costs represent less than 15% of total expenses.</i>	
<b>NET</b>	<b>\$ 257,991</b>

Above information covers these HS Administrative Requirements and Standards:

- (A) The total amount of public and private funds received and the amount from each source.
- (D) The results of the most recent review by the Secretary and the financial audit.

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<b>TOTAL BUDGETS</b>	<b>2023-24 Budget</b>	<b>2023-24 Actual (projected)</b>	<b>Proposed 2024-25 Budget*</b>
Personnel	\$ 7,580,428	\$ 7,621,203	\$ 7,660,800
FICA and Fringe	\$ 1,975,999	\$ 2,010,626	\$ 2,068,417
Travel	\$ 70,400	\$ 95,631	\$ 105,598
Equipment			
Supplies	\$ 409,387	\$ 420,327	\$ 408,200
Contractual	\$ 510,781	\$ 493,624	\$ 366,500
Other	\$ 1,667,052	\$ 1,572,636	\$ 1,604,532
<b>Total</b>	<b>\$12,214,047</b>	<b>\$12,214,047</b>	<b>\$12,214,047</b>

*\*Proposed budget to serve 360 Head Start and 244 Early Head Start children (including prenatal mothers).*

Above information covers this HS Administrative Requirements and Standards:

(B) An explanation of budgetary expenditures and proposed budget for the fiscal year.